

**KINNA-AWEYA LEGAL CLINIC  
BOARD OF DIRECTOR'S MEETING  
Saturday, October 23, 2021  
Valhalla Inn, Thunder Bay, Ontario**

Present: Alta Fenton, Audrey Achneepineskum, Michael Deschamps, Mary Day, Robyn Medicine, Candace Davies, Jamie McGinnis (via Zoom), Sally Colquhoun, Beth Ponka

1. Welcome

Alta welcomed everyone to the meeting.

2. Declarations of Conflict of Interest

None declared.

3. Review/Acceptance of Agenda

**Motion#1** TO accept the agenda as presented.

MOVED BY: Candace Davies

SECONDED BY: Michael Deschamps

CARRIED.

4. Review/Acceptance of Minutes of Previous Meetings

4.1 *July 24, 2021 Board of Director's Meeting*

**Motion#2** TO accept the minutes of the Board of Directors for July 24, 2021 as presented.

MOVED BY: Michael Deschamps

SECONDED BY: Candace Davies

CARRIED.

4.2 *October 12, 2021 Board of Director's Meeting*

Amendment: Motion #1 to read: To accept the Service Agreement as drafted by LAO before the October 18<sup>th</sup> deadline, in accordance with the recommendations of the management team and the President of the Board, but to submit a letter outlining our continued concerns.

**Motion#3** TO accept the minutes of the Board of Directors meeting of October 12, 2021 as amended.

MOVED BY: Mary Day

SECONDED BY: Robyn Medicine

CARRIED.

5. Election of Officers & Appointment of Signing Officers

The new two-year terms for officers will come into effect today, in accordance with the newly updated By-Law.

There are four positions on our Executive: President, Vice-President, Treasurer, and Secretary.

Nominations for the positions was declared open.

**President**

Alta Fenton is the current President.

Candace Davies nominated Alta Fenton, seconded by Michael Deschamps.

There were no other nominations.

Alta accepted the nomination and was acclaimed as President.

**Vice-President**

Mary Day is the current Vice-President.

Mary Day nominated Jamie McGinnis, seconded by Michael Deschamps.

There were no other nominations.

Jamie accepted her nomination and was acclaimed as Vice-President.

**Treasurer**

Candace Davies is the current Treasurer.

Audrey Achneepineskum nominated Candace Davies, seconded by Robyn Medicine.

There were no other nominations.

Candace accepted her nomination and was acclaimed as Treasurer.

**Secretary**

Robyn Medicine is currently the Secretary.

Michael Deschamps nominated Robyn Medicine, seconded by Audrey Achneepineskum.

Robyn Medicine nominated Audrey Achneepineskum, seconded by Mary Day.

There were no other nominations.

Audrey declined her nomination.

Robyn accepted her nomination and was acclaimed as Secretary.

The Executive for 2021-22 and 2022-23 will be:

President	Alta Fenton
Vice-President	Jamie McGinnis
Treasurer	Candace Davies
Secretary	Robyn Medicine

The signing officers of the corporation are the President, Vice-President, Treasurer, Secretary and Director of Administration, any two to sign. An appointment at the bank (CIBC) will need to be made to add Jamie to the signing officers.

6. Business Arising

6.1 *Board Self-Evaluation/Annual Board Work Plan*

The self-evaluations that were completed by the Board have been summarized by Alta and distributed to the Board members. A work plan for the upcoming year should be developed. Alta suggested that a committee be struck to undertake this work.

Candace, Audrey, Mary, Jamie, and Alta will be on the committee. Diane Walker will also be invited to participate.

## 6.2 *Clinic Modernization*

Sally will submit the letter outlining the concerns with the Service Agreement to LAO this upcoming week.

## 7. New Business

### 7.1 *Quarter Financial Report for September 30, 2021*

Beth sent a memo to the board highlighting some of the main items on the financial report for this quarter. She presented the highlights and the financial report.

**Motion#4** TO accept the quarterly financial report for the period ended September 30, 2021 as presented.

MOVED BY: Candace Davies

SECONDED BY: Michael Deschamps

CARRIED.

### 7.2 *Annual Board & Staff Planning Session*

Beth will talk to the auditor about the feasibility of having the board and staff planning session on April 2 (due to the timing of the fiscal year).

An ad-hoc discussion ensued about today's Annual General Meeting. Some suggestions for future AGMs include:

- Talk to the hotel in advance about providing a discount on meals for guests/delegates
- Add a description on the cheques or an additional piece of paper to explain the breakdown of reimbursement of expenses
- Provide breakfast to everyone on the morning of the AGM
- The reimbursements for expenses haven't been increased in several years but the cost of living has increased significantly due to the impact of the COVID-19 pandemic. It was agreed that an additional amount would be sent to delegates to thank them for attending the meeting and that due to COVID, we are providing a one-time additional amount.

**Motion#5** TO pay an additional \$50 to every delegate as a one-time payment in lieu of COVID-19 expenses.

MOVED BY: Michael Deschamps

SECONDED BY: Candace Davies

CARRIED.

## 8. Next Meeting

The next meeting will be held on Saturday, November 27 at 9:30 a.m. at Kinna-aweya Legal Clinic, 86 S. Cumberland Street.

Meeting adjourned at 2:10 p.m.